



Summary of Board Meeting

25 October 2018 @ 3.00 pm

(BOD 18.10)

PRESENT: P. Criss (Chair), C. Flynn, R. Sinclair, J. Partridge, G. Smeaton,
A. Hall, P. Higgs, G. Chapman (GM)

ABSENT J. Leplaw

MINUTES OF BOARD MEETING HELD Friday 28 September 2018 adopted **BOD 18.10.1**

Business arising:

By-law #5 Membership Fees, Waivers, and the Absentee List **BOD 18.10.2**

CORRESPONDENCE – INWARD: **BOD 18.10.3**

- Sales Inspection Report and Exclusive Agency Agreement with First National Batemans Bay
- Letter from ASIC advising consent for resignation of auditor
- Letter from Gleeson & Partners regarding Auditor Resignation
- Completed Form to ASIC advising details of resigning Auditor
- Letter from Lady Golfers President and Captain regarding Mi Club booking system
- Builders Charity Golf Day Friday 16 November 2018
- Clubs NSW Circulars - 18.079 – 18.083
- FTD – Vanessa Cullen – Clubhouse Master Planning Update
- Letter from Eurobodalla Shire Council regarding the use of the Catalina Country Club grounds as a camping ground/caravan park during the recently held Legends Tournament.

CORRESPONDENCE – OUTWARD: **BOD 18.10.4**

- Letter to ASIC regarding resignation of Mr Joseph O'Sullivan
- Letter to member advising Disciplinary Hearing on Monday 22 October 2018

COMMITTEE REPORTS **BOD 18.10.5**

- Minutes of Lady Golfers Committee Meeting held 4 September 2018
- Minutes of Men Veteran Golfers Committee Meeting 12 September 2018
- Minutes of Disciplinary Committee Meeting held 22 October 2018

STATUTORY FINANCIAL REPORTS: adopted as presented. **BOD 18.10.6**

NEW MEMBERS: approved as presented **BOD 18.10.7**

FUNCTIONS REGISTER: Noted **BOD 18.9.8**

GENERAL MANAGER REPORT

- **Ms Maria Moreta** – Marketing & Communications Manager - Successful completion of qualification period - 9 November 2018.
- **Facebook Likes – 899** – 38 increase on previous month.
- **Membership – as of 1 October 2018 & 2017:** see table

Membership	2018	2017	Change
7 Day	423	442	-4.30%
Week Day	198	175	13.14%
Country	58	44	31.82%
Intermediate	12	12	0.00%
Under 35's	15	6	150.00%
Golf Unlimited Cart Hire	0	1	-100.00%
Junior	7	6	16.67%
Cadet	26	36	-27.78%
Life	6	5	20.00%
Life Subscribers	15	15	0.00%
SUB TOTAL - Golf	760	742	2.43%
Social 1	2203	2261	-2.57%
Social 3	2139	1830	16.89%
Social 5	1869	1642	13.82%
Staff Membership	64	61	4.92%
Pending	328	332	-1.20%
SUB TOTAL - Social	6603	6126	7.79%
TOTAL	7363	6868	7.21%
Visitors	4899	5094	-3.83%

- **Workplace Health and Safety:** No meeting held due to conflicting staff requirements.
- **Member and Guest Incidents:** Slipping incident
- **Employee Incidents:** One minor injury – no further action.
- **Member Suggestions:** 8 received. Action completed
- **Golf Carts:** 126 replacement warranty batteries fitted to 21 Club Car Fleet Carts. Club Car will also make good the additional 48 batteries on the remaining fleet of 8 carts.
- **Staff Information Sessions** Wednesday 7/8 November 2018
- **Real Estate – 56 Country Club Drive & Parcel of internal land** – New agent engaged.
- **Catalina Legends PGA Pro-Am:** a solid financial return to the club.
- **15th Hole** – Awaiting response from Office of Environment & Heritage regarding application for removal of some "Native Trees". The construction site grassed areas on the 15th have been sprayed to eliminate the current grasses in readiness for construction.
- **Southern Carpark and Cart Parking Landscaping:** work has commenced on both with the old decommissioned bridge being fully removed, along with the centre concrete support. The trees along the creek edge have been trimmed with root barrier installed.

GENERAL BUSINESS

- **Golf Cart Cleanliness:** GM to consider alternative cleaning options.
- **By-law review:** held over pending new Board appointments.
- **Unlimited cart hire:** GM to recommend a policy regarding over-booking.
- **Access to the Club from Country Club Drive:** to be included in master planning.
- **Beach Road sign:** to be updated.
- **Board Appreciation:** - Chair thanked the outgoing Board for their commitment and contribution over the past two years.

MEETING CLOSED at 4:50pm

DATE OF NEXT MEETING to be held Thursday 29 November 2018