

Catalina Country Club Ltd
By-law Number 13
Disciplinary Matters and Terms of Reference for the Disciplinary Committee

Committee:	Disciplinary Committee				
Authority:	BOD 18.8.11	Date:	30/08/2018	Page:	1 of 2
Issued:	30/08/2018	Replaces:	22/02/2018	Effective:	30/08/2018

1. Definitions are as listed in the Club Constitution of 2017
2. Section 49 (d) of the Club's Constitution authorises the Board to appoint a Disciplinary Committee "to exercise the Board's powers in relation to disciplinary proceedings". The Board has exercised that option and has appointed a permanent Chairperson for the Disciplinary Committee ("the Committee"). The Chairperson will co-opt at least two other fellow Board members to the Committee for each of its meetings. For reasons below, the President, and to a lesser degree the Captain, usually will not be co-opted.
3. The mechanisms of sections 49 and 50 of the Constitution ensure that a disciplinary penalty that suspends a Member's privileges for more than the 7-day period conferred upon the senior staff must be effected by the Board (the Committee's decision on a disciplinary matter is a decision of the Board). They do not replace the powers of the Captain to apply penalties as contained in the R&A/USGA Rules of Golf. Nor do they impair the ability of the Secretary to issue a recorded caution to a member that an indictable offence has been reported.
4. The decision to charge a member, and whether or not to suspend the accused's membership until the hearing, will be made jointly by the President and the Secretary, or their respective deputies. Deputies may cover absence, or the involvement of either officer in the complaint including being a witness.
5. The notifying letter to the member will be issued by the office of the Secretary once a date for the hearing has been fixed with the Chair of the Committee.
6. Meetings of the Committee will be only to consider a specific charge of misconduct brought against a Member, including a hearing to determine both guilt and the penalty to be applied. The Committee may elect to refer a charge to back to the full Board if a majority of its members considers the matter to be of particular seriousness.

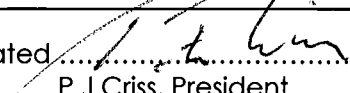
7. The Constitution (sections 49 and 50) lays out in full the conduct of any meeting of the Committee, being the same as when the full Board might consider such matters.

8. The Committee will defer to any decision of the full Board prior to a hearing.

9. The members of the Committee will vote by a show of hands.

10. The Secretary is to provide administrative support to the Disciplinary Committee and is entitled to attend any hearing if a staff member is called to give evidence.

11. If a member is ejected from the licensed premises of the Club, the duty manager who effects the ejection should make it clear to the member if the ejection is for 24hrs under the Liquor Act or is a temporary (7 day) suspension of membership as per section 50 (d) of the Constitution.

Authenticated  on this day 17 May 2019
P J Criss, President