



Summary of Board Meeting

30 MAY 2019 @ 2.57 pm

(BOD 19.5)

PRESENT: P. Criss (Chair), C. Flynn, R. Sinclair, J. Partridge, R. Gercken, F. Cross, A. Hall, G. Chapman

GUEST SPEAKER: D. James (NDH & Associates) – Catalina Rewards Programme analysis

MINUTES OF BOARD MEETING HELD Thursday 24 April 2019 - Accepted

BOD 19.5.1

CORRESPONDENCE – INWARD:

- a) Email from NSW Fair Trading.
- b) Catalina Golf Course – Kangaroo Management.
- c) Daley & Co Chartered Accountants Auditor Engagement Letter.
- d) Letter from M. Hannan #1955 regarding cart shed space.
- e) Letter from ESC re Development Application from neighbouring property.
- f) Thankyou letter from ESC for donation for Australia's Biggest Morning Tea.
- g) Letter from Creative Arts Batemans Bay Inc requesting sponsorship.
- h) Letter from Armpell Civil Pty Ltd regarding quote for Carparking Speed Humps.
- i) Letter from Course Superintendent Dennis Grounds regarding Greens equipment.
- j) Greenkeeping Machinery for 2018/2019.
- k) Cashflow Budget & Capex July 2018.
- l) Clubs NSW Circulars 19.037 – 19.046.
- m) Appreciation letter from D. Grounds regarding 2019 US Open trip.

CORRESPONDENCE – OUTWARD:

- a) Letter to Tomra Collection Solutions Australia regarding 2019 Catalina PGA Legends Pro-Am.
- b) Letter to I & B Robinson #1194 #1193 regarding request for Membership Leave of Absence.
- c) Letter to J. Tooth #1443 regarding request for Membership Leave of Absence.
- d) Letter to G. Kable #510 regarding request for Membership Leave of Absence.
- e) Letter to J. Montefiore #1474 regarding request for Membership Leave of Absence.
- f) Letter to J. Cooper regarding membership.

COMMITTEE REPORTS

- Minutes of Lady Golfers Committee Meeting held 9 April 2019
- Minutes of Men Veterans Committee Meeting held 8 May 2019
- Minutes of Workplace Health & Safety Committee Meeting held 9 May 2019
- Minutes of Golf Operations Committee Meeting held 13 May 2019
- Minutes of Junior Golf Committee Meeting held 15 May 2019
- Minutes of Finance & Business Development Committee Meeting held 23 May 2019
- Minutes of Disciplinary Committee hearing held 24 April 2019

GENERAL MANAGER'S REPORT

Facebook Likes – as of 24 May 2019 - 1137

Instagram Followers – 131

Membership – as of 1 May 2019 & 2018

Membership	2019	2018	Change
7 Day	446	477	-6.50%
Week Day	223	192	16.15%
Country	65	58	12.07%
Intermediate	12	15	-20.00%
Under 35's	25	12	108.33%
Junior	11	7	57.14%
Cadet	38	32	18.75%
Life	6	5	20.00%
Life Subscribers	15	15	0.00%
SUB TOTAL - Golf	841	813	3.44%
Social 1	3590	3430	4.66%
Social 3	2495	2142	16.48%
Social 5	1963	1822	7.74%
Staff Membership	60	65	-7.69%
NEW Members	162	141	14.89%
SUB TOTAL - Social	8270	7600	8.82%
TOTAL	9111	8413	8.30%
Visitors	6087	5392	12.89%

Leave provisions. Leave provisions are being actively managed, with both Annual Leave and Long Service Leave accruals being monitored, and staff being requested to reduce excessive entitlements.

Master Planning and Strategic Plan – updated

GENERAL BUSINESS

- **Course Tree Removal** - as per Course Improvement Plan – tree removal, with funding allocated, commencing on holes 1 – 9.
- **Electricity.** The GM to proceed with a twelve (12) month contract for electricity supply with current retailer. Other options, including variable rates with capped ceilings, against additional solar panels, to be evaluated over the next 12 months.
- **Effluent Reuse Operational Management Plan (Nov 2009).** Eurobodalla Shire Council will be reviewing the current plan (Nov 2009) over the coming months, through a third party, Hydrosphere Consulting. The Otterbine aerator, recently procured, will be installed over the winter months.
- **Code of Conduct for Members and Visitors** - approved **BOD 19.5.15**
- **Opening of 15th Hole.** After discussion and based on the recommendation of the Course Superintendent to open the 15th hole in a limited capacity in July, it was agreed the GM will confirm to the membership when the 15th will be opened for limited play.
- **Excessive Golf Cart Course Wear.** Further options to be considered at June meeting.

MEETING CLOSED at 5:19pm

DATE OF NEXT MEETING to be held Thursday 27 June 2019