



## Summary of Board Meeting

28 October 2021 @ 3.00 pm **BOD 21.10**

**PRESENT:** C. Flynn (Chair), R. Gercken, F. Cross, R. Sinclair, M. Wallace, A. Hall, M. Lowe  
G. Chapman (GM)

**APOLOGIES:** Nil

**MINUTES OF BOARD MEETING HELD Thursday, 30 September 2021 (29.9)** – accepted as presented. **BOD 21.10.1**

**Business arising from 30 September 2021 Minutes** – 16 Action List items completed.

11 Action List items in progress.

**Recorded 1 Out of Session Motion.**

### Michael Mundt – Daley Audit

- a) Daley Audit Report to the Board of Directors for year ended 30 June 2021
- b) Catalina Country Club Ltd Financials Statements year ended 30 June 2021
- c) Representation Letter

**Audited Financial Statements – 30 June 2021**

**BOD 21.10.2**

### CORRESPONDENCE – INWARD:

**BOD 21.10.3**

- a) Letter from McPherson Park Lawyers regarding Deed of Rescission
- b) BHM Lawyers regarding Deed of Rescission of Option to Purchase Land
- c) Email from Member #638 requesting membership refund
- d) Letter from Wollongong Golf Club re CCC winning 20/21 Stay, Dine & Play award
- e) Draft Board Report from Daley Audit
- f) Financial Statements for the Year Ended 30 June 2021 from Daley Audit
- g) Ute quote and utility comparison

### CORRESPONDENCE – OUTWARD:

**BOD 21.10.4**

- a) Letter to Member #282 regarding The Driving Range
- b) Letter of Appreciation to Owen Quinn on his retirement
- c) Email to #1513 regarding Presidents v Captains Golf Day
- d) Email to Member #722 regarding Hole in One Policy
- e) Letter to Member #1806 regarding privately owned golf carts
- f) Letter to Member # 638 re membership refund request
- g) Letter to I & M Anderson #2125 # 2126 re membership refund request
- h) Letter to D Childs # 278 re suggestion to refund golfing membership fees

### COMMITTEE REPORTS

**BOD 21.10.5**

- Minutes of Finance & Business Development Committee Meeting held 30 September 2021
- Minutes of Workplace Health & Safety Committee Meeting held 15 October 2021
- Minutes of Grounds Greens & Cats Committee meeting held 13 October 2021

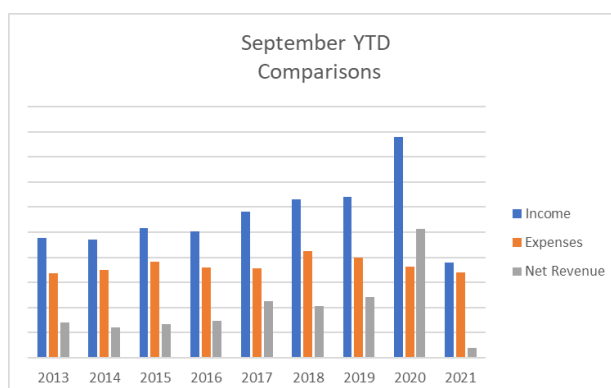
**Finance Report** presented by GM.

**NEW MEMBERS:** 1yr Soc – 0, 3yr - 0, 5yr – 0, 7 Day – 1, Weekday – 9, Under 35 – 3, Junior – 2, Cadets – 4, Country - 1 approved. **BOD 21.10.8**

**FUNCTIONS:** as presented – noted.

## GENERAL MANAGER REPORT

### YTD Gross Income, Expenditure & Net Result



### Membership – as of October 2021 & 2020

Membership as of 1 October 2021			
Category	2021	2020	% Change
7 Day	433	412	5.10%
Week Day	244	226	7.96%
Country	53	54	-1.85%
Intermediate	5	5	0.00%
Under 35's	37	27	37.04%
Junior	18	19	-5.26%
Cadet	22	31	-29.03%
Life	3	4	-25.00%
Life Subscribers	12	13	-7.69%
<b>SUB TOTAL - Golf</b>	<b>827</b>	<b>791</b>	<b>4.55%</b>
Social 1	1949	1648	18.26%
Social 3	2476	2188	13.16%
Social 5	1948	1921	1.41%
<b>NEW Members</b>	<b>20</b>	<b>430</b>	<b>-95.35%</b>
<b>SUB TOTAL - Social</b>	<b>6393</b>	<b>6187</b>	<b>3.33%</b>
<b>TOTAL</b>	<b>7220</b>	<b>6978</b>	<b>3.47%</b>
Visitors	0	5247	-100.00%
Members Guest	0	424	-100.00%
Function	0	106	-100.00%
Contractors	0	45	-100.00%
<b>Combined Visitors</b>	<b>0</b>	<b>5822</b>	<b>-100.00%</b>

**HR Matters: Total Employees** 71, Permanent 30, Part time 14, Casual 27

**Staff Appreciation Gift** - 63 employees who were available to return to work as of 11 October 2021 and must have received two covid-19 vaccinations, have been issued with the Board endorsed return to work appreciation gift.

**Course stats - YTD** = 52,192 (incl. Competition/Social – 180.5 players per day)

### GENERAL BUSINESS

**Annual General Meeting** – Monday 13 December 2021 @ 7pm Main Lounge.

**Large LED Television Screens** – under investigation

**Staff Christmas Party** – scheduled - Sunday 12 December 2021 from 12:00-17:00.

**Competition Golf Prizes** - Top prizes have increased reducing ball run - to be discussed at GOC.

**Disciplinary Committee Hearings** – three hearings have been held.

**Pennants** - The Captain advised the Club is advertising for pennant players.

**Meeting Closed** at 5:20pm